

EMERGENCIES

The Woodland School District's (WSD) primary role in emergency response is to protect the health, safety, and well-being of students, staff and visitors to the District. We recognize that a comprehensive safety plan is an integral part of public confidence. Therefore, the district will develop and maintain an effective response plan that covers all potential emergencies and will address emergency mitigation, preparedness, response, and recovery.

In disaster and emergency preparedness, the District will include guidance from federal, state, local and disaster mitigation agencies.

The District recognizes that a comprehensive Emergency Response Plan (ERP) for each school in the District is of paramount importance and will help to assure students, parents, guardians and staff that our schools provide the safest possible learning environment.

WSD will utilize the Standard Response Protocol (SRP) as the primary emergency response plan for school emergencies. This program coupled with an effective District-level Emergency Operations Plan (EOP) and individual school Emergency Response Plans (ERP) will provide a sound emergency planning strategy.

The District will have in place an Emergency Operations Plan that encompasses the following elements:

1. Provisions for assisting and communicating with students and staff, including those with special needs or disabilities.
2. Requirements for administrator training on the Incident Command System.
3. Take into account the manner in which the school facilities may be used as a community asset in the event of a community-wide emergency.
4. Collaboration with city and county law enforcement agencies, local fire departments, emergency service providers, and county emergency Operations center.
5. Identification and location of all hazardous materials.
6. An annual review and update of the EOP and School ERP's.
7. Identification and responsibilities of staff members trained on the Incident Command System (ICS).
8. Reunification planning and transportation procedures for evacuation.
9. Memorandums of Understanding (MOU's) for off campus reunification points.
10. Provide information to all staff on the use of emergency supplies, emergency equipment and notification systems.
11. Utilization of Rapid Responder to report drills and drill critiques.
12. Disaster probability modeling in regards to geographic location, student age and school cercus.
13. Set drill schedules and drill critiquing.
14. Procedures for educational continuity.

15. Procedures for providing a secure campus.
16. Guidance for individual school emergency response plans.
17. Appointment letter for the Districts' Emergency Operations Coordinator.

The District will provide a uniform Emergency Response Plan template for all schools in the district to follow. The plan will include the following elements

1. A copy of the District Emergency operations plan
2. The Standard response Protocol K-12 procedure
3. Standard Reunification Method
4. School Specific Emergency Plans
5. A map of critical Utility isolation to include:
 - a. Natural gas
 - b. Domestic water
 - c. Fire riser
 - d. Electrical isolations
 - e. HVAC shutdown locations
6. Hazardous material storage locations that identify the following:
 - a. Laboratory chemicals
 - b. Cleaning chemicals
 - c. Maintenance and ground chemical
 - d. Combustible paints and solvents
7. A comprehensive list of First Aid providers
8. Drill schedule and critique procedures and forms
9. Grab and go bag inventory list
10. Substitute references
11. Comprehensive emergency phone list
12. Incident Command System Duties and responsibility list

Cross References:	Board Policy 4310	District Relationships with Law Enforcement and other Government Agencies
Legal References:	RCW 19.27.110	International fire code — Administration and enforcement by counties, other political subdivisions and municipal corporations — Fees
	RCW 28A.320.125	Safe school plans — Requirements — Duties of school districts, schools, and educational service districts — Reports — Drills — Rules
	RCW 36.28A.060	Statewide first responder building mapping information system—Creation—Data must be available to law enforcement, military, and fire

safety agencies—Standards—Public disclosure exemption.

Other References: Office of <http://www.k12.wa.us/Safetycenter/>
 Superintendent of
 Public Instruction
 (OSPI) Safety
 Center
 Rapid Responder/
 Prepared Response <http://www.preparedresponse.com/Rapid-Responder-Emergency-Preparedness-Crisis-Management-Overview.html>
 Federal Emergency <https://www.fema.gov/ICS>
 Management
 Agency (FEMA)
 Cowlitz County <http://www.co.cowlitz.wa.us/dem/>
 Emergency
 Operations Center
 (EOC)

Management Resources: Scott Landrigan January 2018 – Complete rewrite of policy incorporation of New District Emergency Operations Plan (EOP), individual school Emergency Response Plans and District Procedure.
 2017 – July Issue
 June 2008 OSPI School Safety Planning Manual
 2013 - June Issue
 Policy News, August 2008 School Safety Plans
 Policy News, October 2006 Pandemic Flu Planning for School Districts
 Policy News, February 1999 Fire drills Required Monthly

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